

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA HOWRAH - 711322

ACADEMIC AUDIT REPORT

YEAR: 2018-19

Date of Audit: 18.12.2019

Audit Team:

1. Dr. Debasish Pal
2. Dr. Kaustabh Lahiri
3. Dr. Soumitra Sarkar
4. Dr. Indrila Guha
5. Dr. Arpita Mandal (Nandi), Principal, Panchla Mahavidyalaya
6. Dr. Nilanjan Chakraborty, IQAC Coordinator, Panchla Mahavidyalaya

PART - A

Data of the Institution:

1. Name of the Institution: Panchla Mahavidyalaya
 - Head of the Institution: Dr. Arpita Mandal (Nandi)
 - Designation: Principal
 - Does the Institution function from own campus? Yes
 - Ph No.: 9874259356/9830953826
 - E Mail: panchla.mahavidyalaya1@gmail.com
 - Alternate email: nilanjan.chakraborty.1985@gmail.com
 - Address: Raghudevpur, Rajapur, Uluberia, Howrah
 - Village: Raghudevpur
 - State: West Bengal
 - Pin Code - 711322
2. Institutional Status:
 - Affiliated/Constituent: Affiliated
 - Type of Institution: Co-Education
 - Location: Rural
 - Financial Status: Grants-in-Aid

- Name of the Affiliating University: University of Calcutta
- Name of the IQAC Coordinator: Dr. Nilanjan Chakraborty
- Mobile: 9830953826
- IQAC email: iqac.pm@gmail.com

3. Website: www.panchlamv.ac.in

4. Whether Academic Calendar prepared during the year? Yes

If yes, then whether it is uploaded in the Institutional Website: No

5. Quality Initiatives by IQAC during the year for promoting academic welfare of the students:

Sl.No.	Item/Title of the Quality of the Quality Initiative by IQAC	Date and Duration	No. of Participants
1.	Extension Lecture given by Dr. Sampa Roy Bagchi, Assistant Professor in Education, Dr. Kanailal Bhattacharya College. Topic: Piaget's Cognitive Development Theory and its Educational Implications	18.02.2019	41
2.	Relevance of Coalition Politics at present time and its future by Mr. Rakesh Ghosh, Assistant Professor in Political Science, Uluberia College	26.02.2019	27
3.	Extension Lecture given by Dr. Samir Kumar Naskar, Assistant Professor in Education, Dr. Kanailal Bhattacharya College. Topic: Social Groups and Socialization	24.04.2019	36
4.	Talk on 'Kabhya Jiggasa' by Prof. Bikash Mondal, SACT in Bengali, Egra SSB College	13.02.2019	49
5.	Talk on Bhashar 'Abbritti Chorchar Nana Dik' by Dr. Monua Panja, Assistant Professor in the Dept. of Bengali, Govt. General Degree	26.02.2019	31

	College, Keshiyari		
6.	Talk on ' <i>Bhashar Nana Matra o Sahitya</i> ' by Dr. Husne Banu, Assistant Professor in the Dept. of Bengali, Shibpur Dinabandhoo Institution (College)	13.03.2019	43

Significant Contributions made by the IQAC during the current year:

- The IQAC is aware that most of the students come from socio-economically backward sections of the society with weak academic base. Hence the IQAC has arranged for remedial classes from all the departments.
- The IQAC has encouraged the teachers to publish more in reputed journals and books for their academic enrichment

6. Provide the list of funds by Central/State/ Government –
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. – NIL

7. Plan of action taken by the IQAC at the beginning of the Academic Year towards Quality Enhancement and outcome achieved by the end of the Academic Year:

Plan of Action	Outcome Achieved
The IQAC planned to sign MoUs with other institutions for academic development of the college	<ul style="list-style-type: none"> • A MoU was signed between Puras Kanpur Haridas Nandi Mahavidyalaya and Panchla Mahavidyalaya w.e.f 28.11.2018 and extending to 27.11.2022 in the area of faculty and student exchange • MoU signed with Pratyarpan for social work initiatives
The IQAC planned to hold Career Counseling Sessions for the professional development of the students	Career Counseling held with G.K Computech on 12.04.2019.
The IQAC planned to hold Extension Lecture Programmes, especially for the Honours Departments to expose the students to quality teachers outside the college	See Point No. 5

8. Whether institutional data submitted to AISHE?: YES

Year: 2018 -19

Date of Submission: 08.02.2019

9. Does the Institution have Management Information System: No

PART – B

10. New Programme/Courses introduced during the academic year: NIL.

11. Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated colleges (if applicable) during the academic year: B.A (General) in Sem I and B.A (Honours) in Education, History and Bengali in Sem – I.

12. Students enrolled in Certificate/Diploma Courses introduced during the year: NIL

13. Field Projects/Internships taken during the year: None

Project/Programme Title	Programme Specialization	No. of students enrolled
NA	NA	NA

14. No. of students enrolled:

Name of the Programme	No. of seats available	No. of applications received	Students Enrolled
History (Honours)	30	11	11
Bengali (Honours)	30	12	12
Education (Honours)	30	26	26
B.A General	450	183	183

15. Student-Full Time Teacher Ratio: 34.3:1

16. ICT Tools and resources available:

Installed at	Interactive Board	Projector
Smart Classroom	01	01
Total	01	01

17. Students' Mentoring System available in the institution?

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
309	09	1:34

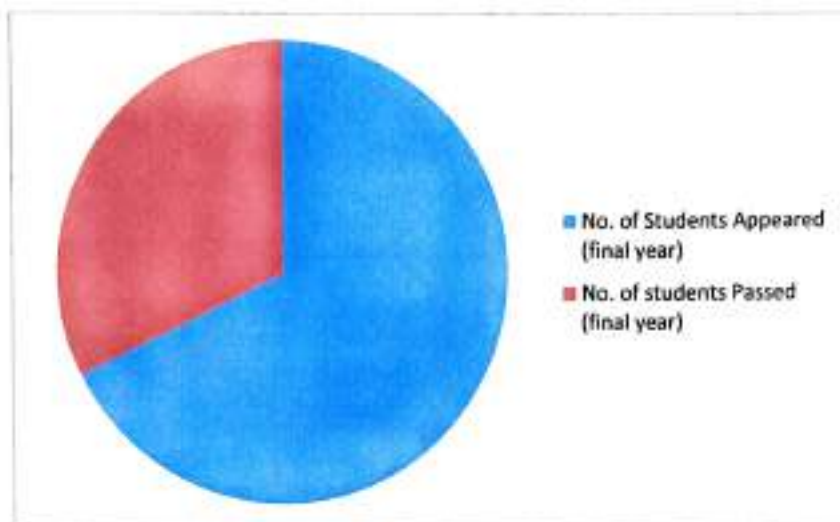
- 1) The college ensures a one to one correspondence between the student and staff during document verification at the time of admission
- 2) The college monitors the attendance of the students
- 3) The Smart Classroom is used by all the departments for ICT enabled teaching
- 4) The teachers take remedial classes
- 5) Parent teacher meeting is held as much as practicable
- 6) The teachers guide students regarding the various scholarship programmes offered by the government
- 7) Students are encouraged to participate in the sports, cultural programmes and students' seminars
- 8) The NSS encourages students for campus cleaning, participating in social outreach programmes and other such activities
- 9) Extension lectures are organized by the departments from time to time for the academic well-being of the students

18. Details of full-time faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having PhD
05	04	01	00	04

19. Result:

Course	No. of Students Appeared (final year)	No. of students Passed (final year)	Pass Percentage
B.A General	21	10	47.62%



20. Research Funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the academic year
NIL	NIL	NIL	NIL	NIL

21. Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative Practices during the year: NIL.

22. Research Publications in the Journals:

Department	No. of Publications	National/International	Average Impact Factor (if any)
English	01	National	
Bengali	01	Regional	
History	00	NA	
Education	00	NA	
Political Science	00	NA	

23. Books and chapters in edited volumes/books published:

Department	No. of Publications	National/International
English	01	International
Bengali	00	NA
History	02	Regional
Education	00	NA
Political Science	00	NA

24. Faculty participation in seminars/conferences:

Department	No. of Papers Presented	National/International
English	01	International
Bengali	01	International
History	09	National and International
Education	00	NA
Political Science	00	NA

25. Is library automated? NO

No. of books in the library: 543

26. IT Infrastructure:

	Total Computers	Internet	Total Printers
Existing	11	03 (Router)	01
Added	06	00	05
Total	17	03	06

27. Scholarships:

	Name/Title of the Scheme	No. of Students
Financial Support from Institution	NIL	N.A
National	NIL	N.A
State	SVMCM	24
	Kanyasree	16
	Minority	201

28. No. of Capacity Enhancement and development schemes such as Soft Skill Development, Remedial Coaching, Language Lab, Bridge Courses, Yoga, Meditation, Personal Counseling and Mentoring, etc.

Name of the Capability Enhancement Scheme	Date of Implementation	No. of students enrolled	Departments Involved
Remedial Coaching	14.01.2019	03	English
Remedial Coaching	14.01.2019	11	Bengali
Remedial Coaching	14.01.2019	16	History
Remedial Coaching	14.01.2019	14	Education
Remedial Coaching	14.01.2019	09	Political Science

29. Career Counseling offered by the institution:

Name of the Scheme	No. of Participants
Career Counseling held with G.K Computech on 12.04.2019.	64

30. Students Progression

Department graduated from	No. of students enrolling into higher education	Programme graduated from	Name of the Institution Joined	Name of the programme admitted to
N.A	00	B.A General	N.A	N.A

31. Students qualifying in state/national/international level examinations during the year: 00

32. Institutional Mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:

The Institution is yet to create such a mechanism

33. Sports and Cultural Activities: organized at the institution:

Activity	Level	Participants
Annual Sports	Institutional	121

34. Whether the institution has registered Alumni Association? NO

35. Alumni Contribution: NIL

36. Mention two practices of decentralization and participative management:

- The vision of the institution is to include everyone, coming from all sections of the society in the quest for knowledge. Since the students are mainly first generation learners, coming from the socio-economically background sections of the society, the teachers take remedial classes with them for a decentralized approach to learning so that individual care can be given to the students who find it difficult to cope up with the pressures of the curriculum.
- There are different sub-committees which have been constituted under the aegis of the Governing Body in order to decentralize the administration. The conveners of the different sub-committees help the Principal to run the various administrative and academic duties of the college. The IQAC Coordinator helps in the dissemination of the informations and running of these committees.
- The college runs admission, fees collection and dissemination of notices to the students through the online portal. This also helps in the decentralization of the college administration.

37. Does the institution have a Management Information System? (MIS)? NO

38. Implementation of e-governance in areas of operations:

E-Governance Area	Details
Planning and Development	College maintains a database of the emails of the students, teachers and staff members. The college disseminates relevant informations through the college website
Administration	The college gives relevant information to the various stakeholders through e mail and electronic messages in mobile phones
Finance and Accounts	The college maintains the accounts details through TALLY. The college uses the HRMS portal of the Govt. of West Bengal to disburse the salary of the teaching and non-

	teaching staff.
Students Admission and Support	Student admission is done online. The students apply online, the merit list is published online and the admission is done online. The college collects fees from the students online through the portal called Campus Expert
Examination	The college has no scope to take any online examinations as the University takes examinations only through the offline mode. Hence the college internal examinations are also held offline in the traditional pen and paper approach.

39. Teachers provided with financial support to attend conferences/workshops and towards membership fee for professional bodies: NIL

40. Gender Equity: Number of Gender Equity promotion programmes organized by the institution in this academic year: 01

41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution:

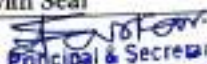
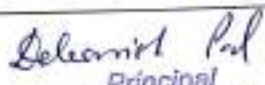

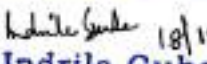
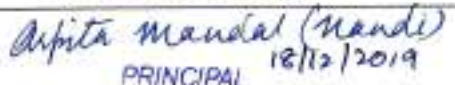

- The NSS Unit of the college maintains a garden to impart the knowledge of green sustenance among the students
- The NSS Unit of the college runs college campus cleaning exercises
- Waste materials are properly segregated between wet waste and dry waste. The waste bins are placed in different areas of the college to discourage littering

Recommendations:

- Number of books in the library must be increased
- Physical infrastructures like women's toilet, boundary wall, girls' common room must be augmented
- The college should move towards an automation of the library and the office when adequate funds are available

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA, HOWRAH - 7121322

Member of the Audit Team	Signature with Seal
Dr. Soumitra Sarkar Principal Joypur Panchanan College	 Principal & Secretary 18/12/2019 Joypur Panchanan Roy College P.O. - Joypur-Fakirdas, Amta-II Dist. Howrah- 711 401
Dr. Debasish Pal Principal Uluberia College	 Principal ULUBERIA COLLEGE Uluberia, Howrah
Dr. Kaustabh Lahiri Principal Dr. Kanailal Bhattacharyya College	 Principal Dr. Kanailal Bhattacharyya College Remrajatola, Howrah-4
Dr. Indrila Guha Principal Basanti Devi College	 Principal Dr. Indrila Guha Basanti Devi College
Dr. Arpita Mandal (Nandi) Principal Panchla Mahavidyalaya	 PRINCIPAL 18/12/2019 PANCHLA MAHAVIDYALAYA Raghudevapur, Uluberia Howrah
Dr. Nilanjan Chakraborty IQAC Coordinator Panchla Mahavidyalaya	 18/12/19

IQAC CO-ORDINATOR
Internal Quality Assessment Cell
PANCHLA MAHAVIDYALAYA
Raghudevapur, Howrah.

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA HOWRAH - 711322

ACADEMIC AUDIT REPORT

YEAR: 2019-20

Date of Audit: 13, 12, 2021

Audit Team:

1. Dr. Soumitra Sarkar
2. Dr. Manishankar Ray
3. Dr. Dr. Subrata Kr. Ray
4. Dr. Rumpa Das
5. Dr. Arpita Mandal (Nandi), Principal, Panchla Mahavidyalaya
6. Dr. Nilanjan Chakraborty, IQAC Coordinator, Panchla Mahavidyalaya

PART – A

Data of the Institution:

1. Name of the Institution: Panchla Mahavidyalaya
 - Head of the Institution: Dr. Arpita Mandal (Nandi)
 - Designation: Principal
 - Does the Institution function from own campus? Yes
 - Ph No.: 9874259356/9830953826
 - E Mail: panchla.mahavidyalaya1@gmail.com
 - Alternate email: nilanjan.chakraborty.1985@gmail.com
 - Address: Raghudevapur, Rajapur, Uluberia, Howrah
 - Village: Raghudevapur
 - State: West Bengal
 - Pin Code – 711322
2. Institutional Status:
 - Affiliated/Constituent: Affiliated
 - Type of Institution: Co-Education
 - Location: Rural
 - Financial Status: Grants-in-Aid

- Name of the Affiliating University: University of Calcutta
- Name of the IQAC Coordinator: Dr. Nilanjan Chakraborty
- Mobile: 9830953826
- IQAC email: iqac.pm@gmail.com

3. Website: www.panchlamv.ac.in

4. Whether Academic Calendar prepared during the year? Yes

If yes, then whether it is uploaded in the Institutional Website: No

5. Quality Initiatives by IQAC during the year for promoting academic welfare of the students:

Sl.No.	Item/Title of the Quality of the Quality Initiative by IQAC	Date and Duration	No. of Participants
1.	A talk on revised Bloom's Taxonomy by Mr. Sharif Khan, Asst. Prof. in the Dept. of Education, Fakir Chand College	22.05.2020	57
2.	Differently Abled Children – Causes of Disabilities, Role of School and Society to create a barrier free environment by Ms. Jhulik Pakhira Asst. Prof. in the Dept. of Education, Fakir Chand College	22.05.2020	57
3.	A Talk on Human Evolution: A Historical Overview by Mr. Sandipan Sarkar, Asst. Prof. in the Dept. of History, Raja Pyarimohan College	03.09.2019	71

Significant Contributions made by the IQAC during the current year:

- The IQAC has arranged for remedial classes for the weaker students
- The IQAC has encouraged the teachers to publish more in reputed journals and books for their academic enrichment

6. Provide the list of funds by Central/State/ Government –
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. – NIL

7. Plan of action taken by the IQAC at the beginning of the Academic Year towards Quality Enhancement and outcome achieved by the end of the Academic Year:

Plan of Action	Outcome Achieved
Collaboration through MoU	<ul style="list-style-type: none"> • MoU signed with Uluberia College for academic exchanges • MoU signed with Gurudas College on 20.12.2019 for academic exchanges • MoU signed with Bodhodoy for philanthropic initiatives
The IQAC planned to hold Career Counseling Sessions for the professional development of the students	Career Counseling held with Appsbit Technology Solution Pvt. Ltd. on 04.09.2019.
The IQAC planned to hold Extension Lecture Programmes, especially for the Honours Departments to expose the students to quality teachers outside the college	See Point No. 5

8. Whether institutional data submitted to AISHE? : YES
Year: 2019-20 Date of Submission: 24.02.2020

9. Does the Institution have Management Information System: No

PART – B

10. New Programme/Courses introduced during the academic year: NIL

11. Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated colleges (if applicable) during the academic year: B.A (General) Sem 1 and Sem III and B.A (Honours) in Bengali, Education and History in Sem – I and Sem – III.

12. Students enrolled in Certificate/Diploma Courses introduced during the year: NIL

13. Field Projects/Internships taken during the year:

Project/Programme Title	Programme Specialization	No. of students enrolled
Field Trip to Deulti	Bengali (Honours and	25

	General), Education (Honours and General)	
Field Trip to <i>Basu Bati</i>	History (Honours and General)	45
Heritage Awareness Tour to Syed Bari	History (Honours and General)	25

14. No. of students enrolled:

Name of the Programme	No. of seats available	No. of applications received	Students Enrolled
History (Honours)	30	19	19
Bengali (Honours)	30	11	11
Education (Honours)	30	08	08
B.A General	450	199	199

15. Student-Full Time Teacher Ratio: 38:1

16. ICT Tools and resources available:

Installed at	Interactive Board	Projector
Smart Classroom	01	01
Total	01	01

17. Students' Mentoring System available in the institution?

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
339	09	1:38

- 1) The college ensures a one to one correspondence between the student and staff and for that remedial classes are taken
- 2) The college monitors the attendance of the students
- 3) The Smart Classroom is used by all the departments for ICT enabled teaching
- 4) The teachers use PPT slides to encourage active participation from students during the teaching-learning process
- 5) Parent teacher meeting is held as much as practicable
- 6) The teachers guide students regarding the various scholarship programmes offered by the government

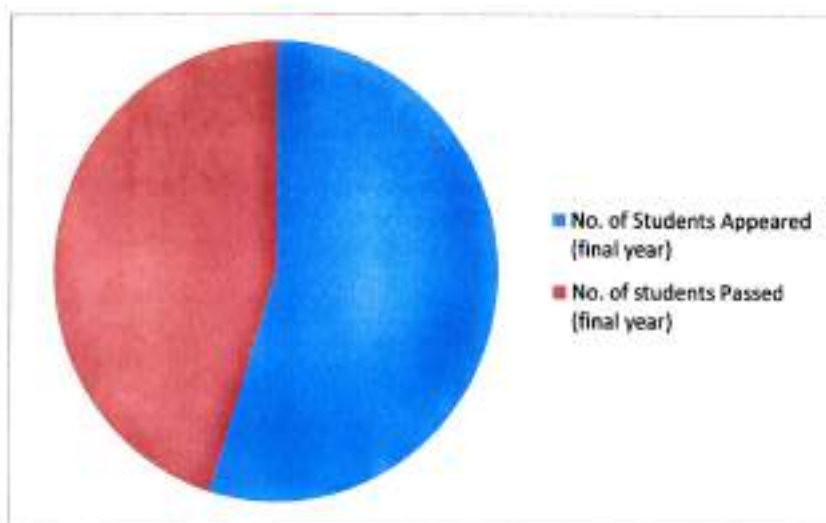
- 7) Students are encouraged to participate in the sports, cultural programmes and students' seminars
- 8) The NSS encourages students for campus cleaning, participating in social outreach programmes and other such activities
- 9) Extension lectures are organized by the departments from time to time for the academic well-being of the students

18. Details of full-time faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having PhD
09	09	00	00	04

19. Result:

Course	No. of Students Appeared (final year)	No. of students Passed (final year)	Pass Percentage
B.A General and Honours	28	23	82.1%



20. Research Funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the academic year
NIL	NIL	NIL	NIL	NIL

21. Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative Practices during the year: NIL

22. Research Publications in the Journals:

Department	No. of Publications	National/International	Average Impact Factor (if any)
English	00	NA	
Bengali	01	Regional	
History	00	NA	
Education	00	NA	
Political Science	00	NA	

23. Books and chapters in edited volumes/books published:

Department	No. of Publications	National/International
English	03	National
Bengali	00	NA
History	00	NA
Education	00	NA
Political Science	00	NA

24. Faculty participation in seminars/conferences:

Department	No. of Papers Presented	National/International
English	02	National and International
Bengali	01	International
History	08	National and International
Education	00	NA
Political Science	00	NA

25. Is library automated? NO

No. of books in the library: 611

26. IT Infrastructure:

	Total Computers	Internet	Total Printers
Existing	17	03 (Router)	06
Added	00	00	00
Total	17	00	06

27. Scholarships:

	Name/Title of the Scheme	No. of Students	Amount in Rupees
Financial Support from Institution	NIL	N.A	N.A
National	NIL	N.A	N.A
State	SVMCM	06	Rs. 12,000 × 6= Rs. 72,000/-
	Kanyasree	24	Rs. 25,000 × 24= Rs. 6,00,000/-
	Minority	752	Rs. 6,600×752= Rs. 4,963,200

28. No. of Capacity Enhancement and development schemes such as Soft Skill Development, Remedial Coaching, Language Lab, Bridge Courses, Yoga, Meditation, Personal Counseling and Mentoring, etc.

Name of the Capability Enhancement Scheme	Date of Implementation	No. of students enrolled	Agencies Involved
Remedial Coaching	13.01.2020	02	English
Remedial Coaching	13.01.2020	11	Bengali
Remedial Coaching	13.01.2020	21	History
Remedial Coaching	13.01.2020	14	Education
Remedial Coaching	13.01.2020	07	Political Science
Personality Development	05.08.2019	44	Internal Faculty Members

Spoken English	03.09.2019 – 28.11.2019	30	Dr. Nilanjan Chakraborty
Self-Defence Classes	07.12.2019 - 14.03.2020	10	Sensi Mousumi Paul
Tailoring Course	11.12.2019 - 11.03.2020	15	Ms. Pallabi Panja

29. Career Counseling offered by the institution:

Name of the Scheme	No. of Participants
Career Counseling held with Appsbit Technology Solution Pvt. Ltd. on 04.09.2019.	46

30. Students Progression

Department graduated from	No. of students enrolling into higher education	Programme graduated from	Name of the Institution Joined	Name of the programme admitted to
N.A	00	B.A General	N.A	N.A

31. Students qualifying in state/national/international level examinations during the year: 00

32. Institutional Mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:

The Institution is yet to create such a mechanism

33. Sports and Cultural Activities: organized at the institution:

Activity	Level	Participants
Annual Sports	Institutional	132

34. Whether the institution has registered Alumni Association? NO

35. Alumni Contribution: NIL

36. Mention two practices of decentralization and participative management:

- The college runs the administration through various sub committees and the academic issues are also overseen by them. As a result there is a decentralization of the administrative structure of the college
- The IQAC Coordinator oversees that the academic subcommittee functions effectively and distributes the load among the teachers to prepare curriculum planning and academic calendar of the college. These steps help in decentralizing the academic administration of the college
- With the pandemic setting in, the college tried to reach out to the students through online platforms and conducting programmes on Mental Health.

37. Does the institution have a Management Information System? (MIS)? NO

38. Implementation of e-governance in areas of operations:

E-Governance Area	Details
Planning and Development	College maintains a database of the emails of the students, teachers and staff members. The college disseminates relevant informations through the college website
Administration	The college gives relevant information to the various stakeholders through e mail and electronic messages in mobile phones
Finance and Accounts	The college maintains the accounts details through TALLY. The college uses the HRMS portal of the Govt. of West Bengal to disburse the salary of the teaching and non-teaching staff.
Students Admission and Support	Student admission is done online. The students apply online, the merit list is published online and the admission is done online. The college collects fees from the students online through the portal called Campus Expert
Examination	The college has no scope to take any online

	<p>examinations as the University takes examinations only through the offline mode. Hence the college internal examinations are also held offline in the traditional pen and paper approach.</p>
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39. Teachers provided with financial support to attend conferences/workshops and towards membership fee for professional bodies: NIL

40. Gender Equity: Number of Gender Equity promotion programmes organized by the institution in this academic year): 00

41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution:

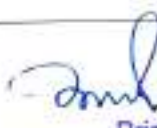

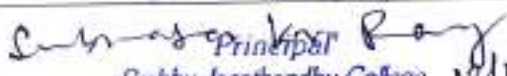
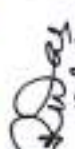
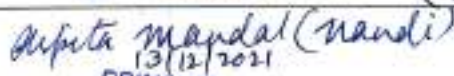

- The NSS Unit of the college maintains a garden to impart the knowledge of green sustenance among the students
- The NSS Unit of the college runs college campus cleaning exercises
- Waste materials are properly segregated between wet waste and dry waste. The waste bins are placed in different areas of the college to discourage littering

Recommendations:

- Once fund is available, more books should be bought for the library and it should be made more automated
- Subject to the availability of funds, the college should go for infrastructural augmentation like constructing more classrooms and washrooms for the students
- Subject to the availability of funds, computers should be bought and made available to the students
- More programmes on Gender Equity may be organized in future
- Tcollege may make efforts for more faculty exchange programmes

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA, HOWRAH - 7121322

Member of the Audit Team	Signature with Seal
Dr. Manishankar Roy Principal Gurudas College	 Principal Gurudas Mahavidyalaya Kolkata-700067
Dr. Soumitra Sarkar Principal Joypur Panchanan College	 Principal & Secretary 13/12/2021 Joypur Panchanan Roy College O.- Joypur-Fakirdas, Amta-II Dist. Howrah-711 401
Dr. Subrata Kr. Ray Principal Prabhu Jagatbandhu College	 Principal Prabhu Jagatbandhu College Shorehat, Andul-Mouzi, Howrah Pin Code- 711 302
Dr. Rumpa Das Principal Maheshtala College	 Principal Maheshtala College Kolkata-7000139
Dr. Arpita Mandal (Nandi) Principal Panchla Mahavidyalaya	 13/12/2021 PRINCIPAL PANCHLA MAHAVIDYALAYA Raghudevapur, Uluberia Howrah
Dr. Nilanjan Chakraborty IQAC Coordinator Panchla Mahavidyalaya	 13/12/21 IQAC CO-ORDINATOR Internal Quality Assessment Cell PANCHLA MAHAVIDYALAYA Raghudevapur, Howrah.

DR. RUMPA DAS
Principal
Maheshtala College
Kolkata-7000139

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA HOWRAH - 711322

ACADEMIC AUDIT REPORT

YEAR: 2020-21

Date of Audit: 15.03.2022.

Audit Team:

1. Dr. Tilak Chatterjee
2. Dr. Rumpa Das
3. Dr. Chandan Kumar Jana
4. Dr. Debasish Pal
5. Dr. Arpita Mandal (Nandi), Principal, Panchla Mahavidyalaya
6. Dr. Nilanjan Chakraborty, IQAC Coordinator, Panchla Mahavidyalaya

PART - A

Data of the Institution:

1. Name of the Institution: Panchla Mahavidyalaya
 - Head of the Institution: Dr. Arpita Mandal (Nandi)
 - Designation: Principal
 - Does the Institution function from own campus? Yes
 - Ph No.: 9874259356/9830953826
 - E Mail: panchla.mahavidyalaya1@gmail.com
 - Alternate email: nilanjan.chakraborty.1985@gmail.com
 - Address: Raghudevpur, Rajapur, Uluberia, Howrah
 - Village: Raghudevpur
 - State: West Bengal
 - Pin Code - 711322

2. Institutional Status:
 - Affiliated/Constituent: Affiliated
 - Type of Institution: Co-Education
 - Location: Rural
 - Financial Status: Grants-in-Aid

- Name of the Affiliating University: University of Calcutta
- Name of the IQAC Coordinator: Dr. Nilanjan Chakraborty
- Mobile: 9830953826
- IQAC email: iqac.pm@gmail.com

3. Website: www.panchlamv.ac.in

4. Whether Academic Calendar prepared during the year? Yes

If yes, then whether it is uploaded in the Institutional Website: No

5. Quality Initiatives by IQAC during the year for promoting academic welfare of the students:

Online Activities

Sl.No.	Item/Title of the Quality of the Quality Initiative by IQAC	Date and Duration	No. of Participants
1.	Dwishotobarsher Alope Iswarchandra Vidyasagar by Dr. Susnata Das, Dept. of History, RBU And Dr. Sakti Sadhan Mukhopadhyay, Former General Secretary, Bangiya Sahitya Parishad	27.07.2020	48
2.	Voices in Literature: Texts and Contexts by the Dept. of English and IQAC of the college – International Webinar	03.08.2020	189
3.	Revolutionary Role of Vidyasagar in the Field of Education and Social Reforms by Dr. Devika Guha, Associate Prof. in Education, Loreto College	05.08.2020	54
4.	India's Relationship with Neighbours: Conflict and Cooperation at present – A Webinar by the Dept. of Political Science and the IQAC of the college	10.08.2020	47

5.	Revamping Educational Evaluation in New Normal Days by Prof. Kaberi Saha, Dept. of Education, Gauhati University and Prof. Bijan Sarkar, Dept. of Education, Kalyani University	16.08.2020	63
6.	Smarane Shankha – by Dept. of Bengali and IQAC of the college	22.04.2021	21
7.	Of Centres and Margins: Origin, Conflicts and Issues International Online Seminar by the IQAC, Panchla Mahavidyalaya, IQAC, Puras Kanpur Haridas Nandi Mahavidyayala and Depts. Of English and Bengali, Panchla Mahavidyalaya	25-27 June, 2021	324

Significant Contributions made by the IQAC during the current year:

- Online classes have been introduced due to the pandemic
 - Whatsapp groups with teachers and students have been created to disseminate information among the students
 - Emails of students have been used to send them question papers during online examinations and receive the answer scripts from them
 - The IQAC has coordinated with the Head of the Departments to see that online classes and online examinations run smoothly
6. Provide the list of funds by Central/State/ Government –
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. – NIL

7. Plan of action taken by the IQAC at the beginning of the Academic Year towards Quality Enhancement and outcome achieved by the end of the Academic Year:

Plan of Action	Outcome Achieved
Collaboration through MoU	<ul style="list-style-type: none"> • MoU signed with Maheshtala College for academic exchanges • MoU signed with Garhbeta College for faculty exchanges
The IQAC has planned the holding of online classes	Online classes have been held after sharing the appropriate links with the students by the teachers
Planning of online examinations	Question papers, as and when sent by the University, have been sent to the students via whatsapp and emails. Answer scripts were

	received from the students through e mail.
The IQAC planned to hold Extension Lecture Programmes and webinars, especially for the Honours Departments to expose the students to quality teachers outside the college	See Point No. 5

8. Whether institutional data submitted to AISHE? : YES
Year: 2020-21 Date of Submission: 03.02.2022

9. Does the Institution have Management Information System: No

PART – B

10. New Programme/Courses introduced during the academic year: NIL

11. Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated colleges (if applicable) during the academic year: B.A (General) Sem – I, Sem – III AND Sem - V and B.A (Honours) in Bengali, Education and History in Sem – I, Sem – III and Sem - V.

12. Students enrolled in Certificate/Diploma Courses introduced during the year: NIL

13. Field Projects/Internships taken during the year: NA

Project/Programme Title	Programme Specialization	No. of students enrolled

14. No. of students enrolled:

Name of the Programme	No. of seats available	No. of applications received	Students Enrolled
History (Honours)	30	27	27
Bengali (Honours)	30	26	26
Education (Honours)	30	22	22
B.A General	450	212	212

15. Student-Full Time Teacher Ratio: 63:1

16. ICT Tools and resources available:

Installed at	Interactive Board	Projector
Smart Classroom	01	01
Total	01	01

17. Students' Mentoring System available in the institution?

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
566	09	1:63

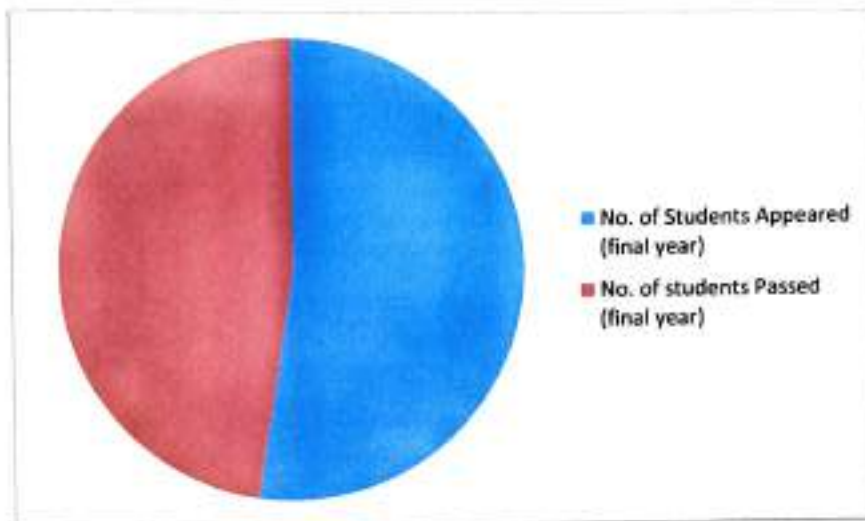
- During the pandemic, the college has ensured that online classes are held so that students do not lag behind in terms of academic development
- As per the instructions of the University of Calcutta, the college has ensured the smooth running of online examinations. Questions papers were distributed to the students through electronic mails and whatsapp groups. Answer papers were collected back from the students in a similar way
- The college tried to disseminate as much information as possible to the students through the online platforms
- The college organized online seminars to encourage the students for academic exchange, while staying back at home

18. Details of full-time faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having PhD
09	09	00	00	05

19. Result:

Course	No. of Students Appeared (final year)	No. of students Passed (final year)	Pass Percentage
B.A General and Honours	115	104	90.4%



20. Research Funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the academic year
NIL	NIL	NIL	NIL	NIL

21. Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative Practices during the year: NIL

22. Research Publications in the Journals:

Department	No. of Publications	National/International	Average Impact Factor (if any)
English	00		
Bengali	02	Regional	
History	02	National	
Education	01	National	
Political Science	00		

23. Books and chapters in edited volumes/books published:

Department	No. of Publications	National/International
English	00	
Bengali	01	
History	00	
Education	00	
Political Science	00	

24. Faculty participation in seminars/conferences:

Department	No. of Papers Presented	National/International
English	00	
Bengali	01	International
History	08	National and International
Education	00	
Political Science	00	

25. Is library automated? NO

No. of books in the library: 611

26. IT Infrastructure:

	Total Computers	Internet	Total Printers
Existing	17	03 (Router)	06
Added	00	00	00
Total	17	03	06

27. Scholarships:

	Name/Title of the Scheme	No. of Students	Amount in Rupees
Financial Support from Institution	NIL	N.A	N.A
National	NIL	N.A	N.A
State	SVMCM	09	Rs. 12,000×9=Rs. 1,08,000
	Kanyasree	08	Rs. 25,000×8= Rs.

			2,00,000/-
	Minority	492	Rs. 6,600×492= Rs. 3,247,200
	OASIS	30	Rs. 6500 × 30 = Rs. 1,95,000/-

28. No. of Capacity Enhancement and development schemes such as Soft Skill Development, Remedial Coaching, Language Lab, Bridge Courses, Yoga, Meditation, Personal Counseling and Mentoring, etc.

None

29. Career Counseling offered by the institution:

Name of the Scheme	No. of Participants
NO	N.A

30. Students Progression

Department graduated from	No. of students enrolling into higher education	Programme graduated from	Name of the Institution Joined	Name of the programme admitted to
N.A	00	B.A General	N.A	N.A

31. Students qualifying in state/national/international level examinations during the year: 00

32. Institutional Mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:

The Institution is yet to create such a mechanism

33. Sports and Cultural Activities: organized at the institution:

Activity	Level	Participants
N.A 12 cultural activities online	N.A Institutional	N.A 132 average.

34. Whether the institution has registered Alumni Association? NO

Aspita Mandal
PRINCIPAL
PANCHLA MAHAVIDYALAYA
Raghudevpur, Uluberia
Howrah

35. Alumni Contribution: NIL

36. Mention two practices of decentralization and participative management:

- The college has tried to exercise decentralization during the pandemic by divesting the various works among teachers in the online mode.
- The teachers were given various works like distributing class links, examination question papers and collecting answer scripts from the students, thereby decentralizing their work load

37. Does the institution have a Management Information System? (MIS)? NO

38. Implementation of e-governance in areas of operations:

E-Governance Area	Details
Planning and Development	College maintains a database of the emails of the students, teachers and staff members. The college disseminates relevant informations through the college website
Administration	The college gives relevant information to the various stakeholders through e mail and electronic messages in mobile phones
Finance and Accounts	The college maintains the accounts details through TALLY. The college uses the HRMS portal of the Govt. of West Bengal to disburse the salary of the teaching and non-teaching staff.
Students Admission and Support	Student admission is done online. The students apply online, the merit list is published online and the admission is done online. The college collects fees from the students online through the portal called Campus Expert
Examination	Due to the pandemic, and as per the instructions of the University, online exams were held

39. Teachers provided with financial support to attend conferences/workshops and towards membership fee for professional bodies: NIL

40. Gender Equity: Number of Gender Equity promotion programmes organized by the institution in this academic year): 01

41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution:

Since this was a period of pandemic, some online programmes were held to make the students aware about environment

42. Mention at least two institutional best practices:


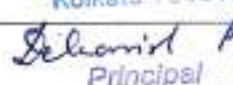
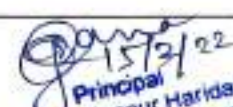
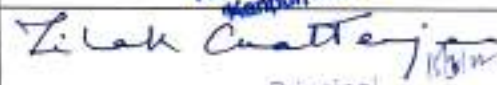


- During the pandemic, the college has made efforts to reach out to the students by conducting online classes and making sure that students do not suffer due to the lack of offline classes
- The college has made efforts to hold online seminars and conferences to expose the students and the faculty to international standard academicians and researchers for a fruitful academic exchange
- The college has also made efforts to hold some cultural programmes online so that the mental well-being of the teachers, staff and students is taken care of

Recommendations:

- More books should be included in the library once fund is available
- A Learning Management System (LMS) may be installed for the academic benefit of the students during the pandemic
- The college should make efforts to sign MoUs with other institutions and go for faculty exchange programmes under the given provision(s)

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA, HOWRAH - 7121322

Member of the Audit Team	Signature with Seal
Dr. Rumpa Das Principal Maheshtala College	 DR. RUMPA DAS Principal Maheshtala College Kolkata, West Bengal
Dr. Debasish Pal Principal Uluberia College	 Principal ULUBERIA COLLEGE Uluberia, Howrah 15/3/2022
Dr. Chandan Kumar Jana Principal Puras Kanpur Haridas Nandi Mahavidyalaya	 Principal Puras-Kanpur Haridas Nandi Mahavidyalaya Kanpur, Howrah 15/3/22
Dr. Tilak Chatterjee Principal Bankim Sardar College	 Principal Bankim Sardar College 15/3/22
Dr. Arpita Mandal (Nandi) Principal Panchla Mahavidyalaya	 Principal PANCHLA MAHAVIDYALAYA Raghudevapur, Rajapur, Howrah 15/03/2022
Dr. Nilanjan Chakraborty IQAC Coordinator Panchla Mahavidyalaya	 15/03/22 IQAC CO-ORDINATOR Internal Quality Assessment Cell PANCHLA MAHAVIDYALAYA Raghudevapur, Howrah.

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA HOWRAH - 711322

ACADEMIC AUDIT REPORT

YEAR: 2021-22

Date of Audit: 15.12.2022

Audit Team:

1. Dr. Debasish Pal
2. Dr. Rumpa Das
3. Dr. Subrata Kr. Ray
4. Dr. Kaustabh Lahiri
5. Dr. Arpita Mandal (Nandi), Principal, Panchla Mahavidyalaya
6. Dr. Nilanjan Chakraborty, IQAC Coordinator, Panchla Mahavidyalaya

PART - A

Data of the Institution:

1. Name of the Institution: Panchla Mahavidyalaya
 - Head of the Institution: Dr. Arpita Mandal (Nandi)
 - Designation: Principal
 - Does the Institution function from own campus? Yes
 - Ph No.: 9874259356/9830953826
 - E Mail: panchla.mahavidyalaya@gmail.com
 - Alternate email: nilanjan.chakraborty.1985@gmail.com
 - Address: Raghudevpur, Rajapur, Uluberia, Howrah
 - Village: Raghudevpur
 - State: West Bengal
 - Pin Code - 711322
2. Institutional Status:
 - Affiliated/Constituent: Affiliated
 - Type of Institution: Co-Education
 - Location: Rural
 - Financial Status: Grants-in-Aid

- Name of the Affiliating University: University of Calcutta
- Name of the IQAC Coordinator: Dr. Nilanjan Chakraborty
- Mobile: 9830953826
- IQAC email: iqac.pm@gmail.com

3. Website: www.panchlamv.ac.in

4. Whether Academic Calendar prepared during the year? Yes

If yes, then whether it is uploaded in the Institutional Website: No

5. Quality Initiatives by IQAC during the year for promoting academic welfare of the students:

Sl.No.	Item/Title of the Quality of the Quality Initiative by IQAC	Date and Duration	No. of Participants
1.	Shatobarshe Ekti Kobita – Ei Samay o Bidrohi Kobitar pUNORPATH by Dr. Debadyuti Bandyopadhyay, Dept. of Bengali, Jaypuriya College	11.01.2022	53

Significant Contributions made by the IQAC during the current year:

- Online classes were conducted due to the Covid-19 Pandemic
- Whatsapp groups with teachers and students were used to circulate information regarding holding of classes, online examinations and other such activities
- Emails of students have been used to send them question papers during online examinations and receive the answer scripts from them
- The IQAC has coordinated with the Head of the Departments to see that online classes and online examinations run smoothly

6. Provide the list of funds by Central/State/ Government – UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. – NIL

7. Plan of action taken by the IQAC at the beginning of the Academic Year towards Quality Enhancement and outcome achieved by the end of the Academic Year:

Plan of Action	Outcome Achieved
Signing MoUs with other institutions and organizations for faculty and student exchange and social welfare works	<ul style="list-style-type: none"> • MoU signed with Maheshtala College w.e.f 25.07.2021 to 24.07.2026 • MoU signed with Joypur Panchanan Roy College w.e.f 15.09.2021 to 14.09.2026 • MoU signed with Prabhu Jagatbandhu College w.e.f 19.09.2021 to 18.09.2026 • MoU signed with Uluberia College w.e.f 22.09.2021 to 21.09.2026 • MoU signed with Howrah Ramkrishnapur Rubi Society for Human Welfare w.e.f 26.09.2021 to 25.09.2026
The IQAC has planned the holding of online classes	Online classes have been held after sharing the appropriate links with the students by the teachers
Going back to the offline classes	As per the instructions of the Higher Education Dept. and University of Calcutta, offline classes were re-started from February, 2022. Students were notified accordingly and were asked to maintain social distancing as far as practicable while attending the classes
Planning of online examinations	Question papers, as and when sent by the University, have been sent to the students via whatsapp and emails. Answer scripts were received from the students through e mail.
The IQAC planned to hold Extension Lecture Programmes and webinars, especially for the Honours Departments to expose the students to quality teachers outside the college	See Point No. 5
Career Counseling Programmes	Career Counseling Session for the students held with Calcutta Business School titled "New Age Career Opportunities" on 25.05.2022 with 66 participants

8. Whether institutional data submitted to AISHE? : YES

Year: 2021-22

Date of Submission: 16.01.2023

9. Does the Institution have Management Information System: No

PART – B

10. New Programme/Courses introduced during the academic year: NIL

11. Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated colleges (if applicable) during the academic year: Existing in all programmes and courses.

12. Students enrolled in Certificate/Diploma Courses introduced during the year: NIL

13. Field Projects/Internships taken during the year:

Project/Programme Title	Programme Specialization	No. of students enrolled
Field Trip to <i>Jorasanko Thakurbari</i>	History (Honours and General), Education (Honours and General), History (Honours and General), Political Science (General)	87

14. No. of students enrolled:

Name of the Programme	No. of seats available	No. of applications received	Students Enrolled
History (Honours)	30	08	08
Bengali (Honours)	30	30	30
Education (Honours)	30	30	30
B.A General	450	391	391

15. Student-Full Time Teacher Ratio: 79:1

16. ICT Tools and resources available:

Installed at	Interactive Board	Projector
Smart Classroom	01	01
Total	01	01

17. Students' Mentoring System available in the institution?

No. of students enrolled in the institution	No. of full time teachers	Mentor: Mentee Ratio
710	09	1:79

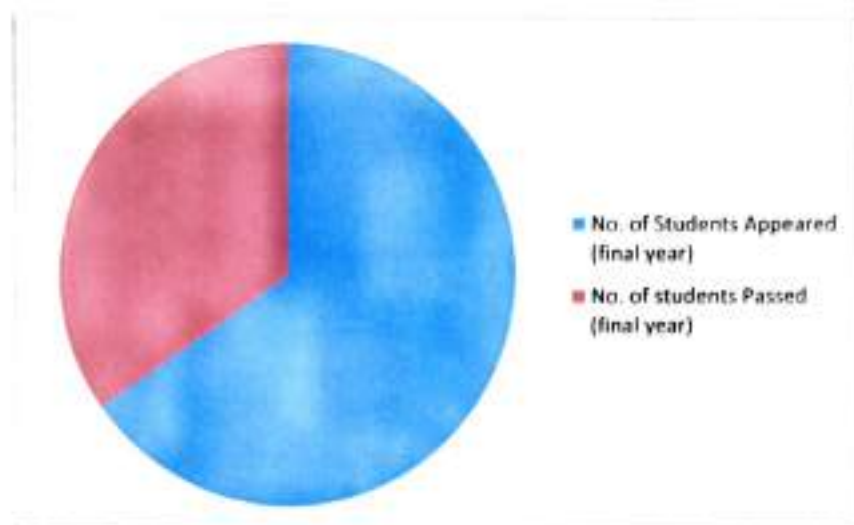
- During the pandemic, the college has ensured that online classes are held so that students do not lag behind in terms of academic development
- As per the instructions of the University of Calcutta, the college has ensured the smooth running of online examinations. Questions papers were distributed to the students through electronic mails and whatsapp groups. Answer papers were collected back from the students in a similar way
- The college tried to disseminate as much information as possible to the students through the online platforms
- The college organized online seminars to encourage the students for academic exchange, while staying back at home
- The college has sanitized its campus before opening up for the regular offline classes
- The students were asked to maintain social distancing while they were in the college campus to arrest the spread of COVID – 19.
- With the cooperation from the local Panchayat, the college held a vaccination camp to vaccinate all the students so that regular offline classes could be held.

18. Details of full-time faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having PhD
09	09	00	00	05

19. Result:

Course	No. of Students Appeared (final year)	No. of students Passed (final year)	Pass Percentage
B.A General and Honours	113	60	53.1%



20. Research Funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the academic year
NIL	NIL	NIL	NIL	NIL

21. Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative Practices during the year: NIL

22. Research Publications in the Journals:

Department	No. of Publications	National/International	Average Impact Factor (if any)
English	02	National	
Bengali	01	Regional	
History	02	Regional	
Education	01	National	
Political Science	00	NA	

23. Books and chapters in edited volumes/books published:

Department	No. of Publications	National/International
English	03	National and International
Bengali	01	National
History	00	NA
Education	00	NA
Political Science	00	NA

24. Faculty participation in seminars/conferences:

Department	No. of Papers Presented	National/International
English	03	International
Bengali	01	International
History	03	National and International
Education	02	National and International
Political Science	00	NA

25. Is library automated? NO

No. of books in the library: 716

26. IT Infrastructure:

	Total Computers	Internet	Total Printers
Existing	17	03 (Router)	06
Added	00	00	01
Total	17	03	07

27. Scholarships:

	Name/Title of the Scheme	No. of Students	Amount in Rupees
Financial Support from Institution	NIL	N.A	N.A
National	NIL	N.A	N.A
State	SVMCM	40	Rs. 12,000/- × 40 = Rs. 4,80,000/-

	Kanyasree	02	Rs. 25,000/- × 2 = Rs. 50,000/-
	Aikyasree	564	Rs. 6600 × 564 = Rs. 3,722,400/-
	OASIS	50	Rs. 6500/- × 50 = Rs. 3,25,000/-

28. No. of Capacity Enhancement and development schemes such as Soft Skill Development, Remedial Coaching, Language Lab, Bridge Courses, Yoga, Meditation, Personal Counseling and Mentoring, etc.

None

29. Career Counseling offered by the institution:

Name of the Scheme	No. of Participants
NO	N.A

30. Students Progression

Department graduated from	No. of students enrolling into higher education	Programme graduated from	Name of the Institution Joined	Name of the programme admitted to
N.A	00	B.A General	N.A	N.A

31. Students qualifying in state/national/international level examinations during the year: 00

32. Institutional Mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:

Grievance cell formed on 24.12.2021

33. Sports and Cultural Activities: organized at the institution:

Activity	Level	Participants
Cultural Activities Online	Institutional	147

34. Whether the institution has registered Alumni Association? NO

35. Alumni Contribution: NIL

36. Mention two practices of decentralization and participative management:

- The college has tried to exercise decentralization during the pandemic by divesting the various works among teachers in the online mode.
- The teachers were given various works like distributing class links, examination question papers and collecting answer scripts from the students, thereby decentralizing their work load

37. Does the institution have a Management Information System? (MIS)? NO

38. Implementation of e-governance in areas of operations:

E-Governance Area	Details
Planning and Development	College maintains a database of the emails of the students, teachers and staff members. The college disseminates relevant informations through the college website
Administration	The college gives relevant information to the various stakeholders through e mail and electronic messages in mobile phones
Finance and Accounts	The college maintains the accounts details through TALLY. The college uses the HRMS portal of the Govt. of West Bengal to disburse the salary of the teaching and non-teaching staff.
Students Admission and Support	Student admission is done online. The students apply online, the merit list is published online and the admission is done online. The college collects fees from the students online through the portal called Campus Expert
Examination	There is no scope for holding of online examinations post the Pandemic.

39. Teachers provided with financial support to attend conferences/workshops and towards membership fee for professional bodies: NIL

40. Gender Equity: Number of Gender Equity promotion programmes organized by the institution in this academic year): 00

41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution:

Since this was a period of pandemic, some online programmes were held to make the students aware about environment

42. Describe at least two institutional best practices:




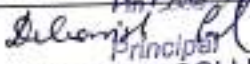


- The college has successfully continued with online classes and online examinations, till the normal offline classes were resumed in February 2022
- The college has conducted the Add On courses from all the departments online for the overall development of the students
- NSS programmes have been done online to engage the students with issues of social responsibility and empathy during the Covid-19 crisis
- Teachers were encouraged to attend seminars, conferences, FDP's and RC's online and present papers as the online platform gave them the opportunity to present papers in institutions in greater number

Recommendations:

- The college should make concerted efforts to apply for funds and buy more books for the library
- The college may go for augmentation of physical infrastructures like enhancing the number of classrooms
- Regular cleaning and sanitization of the college premises is a must
- Once the complete normalcy returns, more computers should be bought by the college for the use of students, subjected to the availability of funds

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA, HOWRAH - 7121322

Member of the Audit Team	Signature with Seal
Dr. Kaustabh Lahiri Principal Dr. Kanailal Bhattacharyya College	 15/12/2022 Principal Dr. Kanailal Bhattacharyya College Ramrajatala, Howrah-4
Dr. Rumpa Das Principal Maheshtala College	 15/12/22 Dr. Rumpa Das Principal Maheshtala College
Dr. Subrata Kr. Ray Principal Prabhu Jagatbandhu College	 15/12/22 Principal Prabhu Jagatbandhu College Inorehat, Andul Mouj, Howrah Pin Code 711 302
Dr. Debasish Pal Principal Uluberia College	 Principal ULUBERIA COLLEGE Uluberia, Howrah
Dr. Arpita Mandal (Nandi) Principal Panchla Mahavidyalaya	 15/12/2022 Principal PANCHLA MAHAVIDYALAYA Raghudevapur, Rajapur, Howrah
Dr. Nilanjan Chakraborty IQAC Coordinator Panchla Mahavidyalaya	 15/12/2022

IQAC CO-ORDINATOR
Internal Quality Assessment Cell
PANCHLA MAHAVIDYALAYA
Raghudevapur, Howrah.

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA HOWRAH - 711322

ACADEMIC AUDIT REPORT

YEAR: 2022-23

Date of Audit: 01.02.2024

Audit Team:

1. Dr. Soumitra Sarkar
2. Dr. Indrila Guha
3. Dr. Kaustabh Lahiri
4. Dr. Rumpa Das
5. Dr. Arpita Mandal (Nandi), Principal, Panchla Mahavidyalaya
6. Dr. Nilanjan Chakraborty, IQAC Coordinator, Panchla Mahavidyalaya

PART - A

Data of the Institution:

1. Name of the Institution: Panchla Mahavidyalaya
 - Head of the Institution: Dr. Arpita Mandal (Nandi)
 - Designation: Principal
 - Does the Institution function from own campus? Yes
 - Ph No.: 9874259356/9830953826
 - E Mail: panchla.mahavidyalaya1@gmail.com
 - Alternate email: nilanjan.chakraborty.1985@gmail.com
 - Address: Raghudevpur, Rajapur, Uluberia, Howrah
 - Village: Raghudevpur
 - State: West Bengal
 - Pin Code - 711322
2. Institutional Status:
 - Affiliated/Constituent: Affiliated
 - Type of Institution: Co-Education
 - Location: Rural
 - Financial Status: Grants-in-Aid

- Name of the Affiliating University: University of Calcutta
- Name of the IQAC Coordinator: Dr. Nilanjan Chakraborty
- Mobile: 9830953826
- IQAC email: iqac.pm@gmail.com

3. Website: www.panchlamv.ac.in

4. Whether Academic Calendar prepared during the year? Yes

If yes, then whether it is uploaded in the Institutional Website: No

5. Quality Initiatives by IQAC during the year for promoting academic welfare of the students:

Sl.No.	Item/Title of the Quality of the Quality Initiative by IQAC	Date and Duration	No. of Participants
1.	<i>Abrittichorcha</i> by Pranami Basak, Elocutionist and Short Film Maker	12.12.2022	34
2.	Descriptive Statistics and their Educational Implications by Mr. Sharif Khan, Assistant Prof., Dept. of Education, Jadavpur University	12.12.2022	51
3.	Swalpo Doirghyer Chalochitra by Swasti Sundar Poddar, Short Film Maker	13.12.2022	37
4.	Social Groups, Role of Family and School in Socialization by Ms. Jhilik Pakhira, Asst. Prof., Dept. of Education, Prasanta Chandra Mahalonobis Mahavidyalaya	14.12.2022	55
5.	Samokal o Tiner Talowar, by Dr. Subhankar Ray, Associate Professor in the Dept. of Bengali, Ramakrishna Mission Vidyamandira	14.12.2022	46
6.	Museum, Archives and Heritage Study: Possibility of a Future Career by Mr. Riajul Midde,	14.12.2022	91

	Assistant Prof., Dept. of History, Serampore Girls' College		
7.	Local Government: 73 rd and 74 th Amendment Act by Prof. Sk Saddam Hossen, Assistant Professor, Dept. of Political Science, Dr. Kanailal Bhattacharya College	16.12.2022	44

Significant Contributions made by the IQAC during the current year:

- The IQAC has tried to maintain a sustained ambience of academic exchange and hence has arranged for extension lectures for greater academic excellence
 - The IQAC, in cooperation with the Principal, has maintained activities under MoU with other institutions for greater faculty exchange and exchange of academic ideas.
6. Provide the list of funds by Central/State/ Government –
UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. – NIL

7. Plan of action taken by the IQAC at the beginning of the Academic Year towards Quality Enhancement and outcome achieved by the end of the Academic Year:

Plan of Action	Outcome Achieved
The IQAC planned to sign MoUs with other institutions for academic development of the college and works for social development	<ul style="list-style-type: none"> • MoU signed with Sammilani Mahavidyalaya w.e.f 25.07.2022 to 24.07.2026 • MoU signed with Vidyasagar College for Women w.e.f 05.12.2022 to 04.12.2025 • MoU signed with Anudip Foundation for Social Welfare w.e.f 01.04.2023 to 31.03.2024 • MoU signed with Garhbeta College w.e.f 22.06.2023 to 21.06.2028
The IQAC planned to hold Career Counseling Sessions for the professional development of the students	<ul style="list-style-type: none"> • Career Counseling held with Uluberia Anudip Foundation and ITC on 10.11.2022 with 87 participants • Career Counseling Session held with George Telegraph on "SPOKEN English Training Course" for 3 months starting from 02.01.2023 • Career Counseling Session held with George Telegraph on 27.04.2023.
The IQAC planned to hold Extension Lecture	See Point No. 5

Programmes, especially for the Honours Departments to expose the students to quality teachers outside the college	
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8. Whether institutional data submitted to AISHE? : YES
 Year: 2022-23 Date of Submission: 27.02.2024

9. Does the Institution have Management Information System: No

PART – B

10. New Programme/Courses introduced during the academic year: NIL

11. Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the affiliated colleges (if applicable) during the academic year: B.A (General) in Sem I and B.A (Honours) in Education, History and Bengali in Sem – I.

12. Students enrolled in Certificate/Diploma Courses introduced during the year: NIL

13. Field Projects/Internships taken during the year:

Project/Programme Title	Programme Specialization	No. of students enrolled
Cycle Tour to Belkulai Das Bari and Belkulai High School	History (Honours and General)	49

14. No. of students enrolled:

Name of the Programme	No. of seats available	No. of applications received	Students Enrolled
History (Honours)	30	19	19
Bengali (Honours)	30	16	16
Education (Honours)	30	21	21
B.A General	450	179	179

15. Student-Full Time Teacher Ratio: 54:1

16. ICT Tools and resources available:

Installed at	Interactive Board	Projector
Smart Classroom	01	01
Total	01	01

17. Students' Mentoring System available in the institution?

No. of students enrolled in the institution	No. of fulltime teachers	Mentor: Mentee Ratio
486	09	1:54

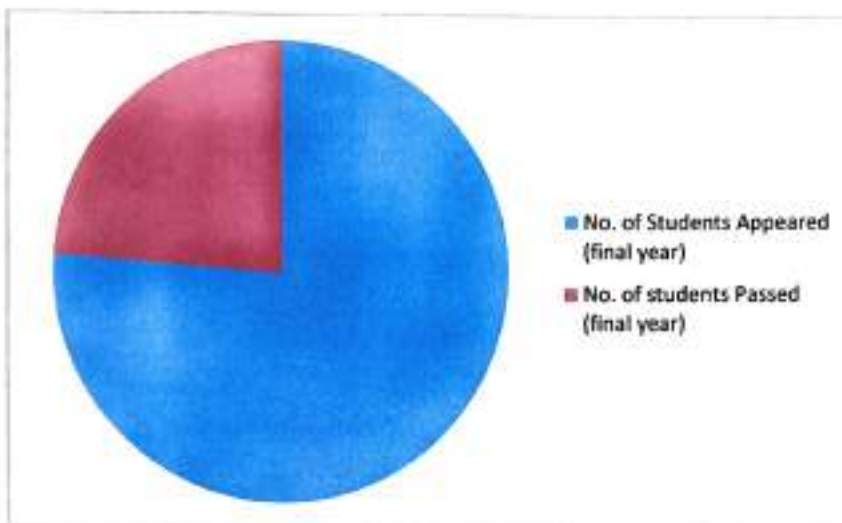
- 1) The college ensures a one to one correspondence between the student and staff during document verification at the time of admission
- 2) The college monitors the attendance of the students
- 3) The Smart Classroom is used by all the departments for ICT enabled teaching
- 4) Parent teacher meeting is held as much as practicable
- 5) The teachers guide students regarding the various scholarship programmes offered by the government
- 6) Students are encouraged to participate in the sports, cultural programmes and students' seminars
- 7) The NSS encourages students for campus cleaning, participating in social outreach programmes and other such activities
- 8) Extension lectures are organized by the departments from time to time for the academic well-being of the students

18. Details of full-time faculty:

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of teachers having PhD
10	10	00	00	05

19. Result:

Course	No. of Students Appeared (final year)	No. of students Passed (final year)	Pass Percentage
B.A General	131	41	31.3%



20. Research Funds sanctioned and received from various agencies, industry and other organizations:

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the academic year
NIL	NIL	NIL	NIL	NIL

21. Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative Practices during the year: NIL

22. Research Publications in the Journals:

Department	No. of Publications	National/International	Average Impact Factor (if any)
English	03	National and International	
Bengali	01	Regional	
History	01	Regional	
Education	00	NA	
Political Science	00	NA	

23. Books and chapters in edited volumes/books published:

Department	No. of Publications	National/International
English	04	National and International
Bengali	00	NA
History	03	Regional
Education	01	National
Political Science	00	NA

24. Faculty participation in seminars/conferences:

Department	No. of Papers Presented	National/International
English	02	International
Bengali	00	NA
History	00	NA
Education	00	NA
Political Science	00	NA

25. Is library automated? NO

No. of books in the library: 1221

26. IT Infrastructure:

	Total Computers	Internet	Total Printers
Existing	17	03 (Router)	07
Added	00	00	00
Total	17	03	07

27. Scholarships:

	Name/Title of the Scheme	No. of Students	Amount in Rupees
Financial Support from Institution	NIL	N.A	N.A
National	NIL	N.A	N.A
State	SVMCM	19	Rs. 12,000/- × 19 = Rs. 2,28,000/-
	Kanyasree	01	Rs. 25,000 × 1 = Rs.

			25,000
	Aikyasree	431	Rs. 6,600 × 431 = Rs. 2,844,600/-
	OASIS	21	Rs. 6500/- × 21 = Rs. 1,36,500/-

28. No. of Capacity Enhancement and development schemes such as Soft Skill Development, Remedial Coaching, Language Lab, Bridge Courses, Yoga, Meditation, Personal Counseling and Mentoring, etc.

Name of the Capability Enhancement Scheme	Date of Implementation	No. of students enrolled	Agencies Involved
Beautician Course	05.09.2022 - 06.02.2023	14	Ms. Krishna Dalui
Tailoring Course	06.09.2022 - 28.02.2023	12	Ms. Pallabi Panja
Self-Defence Classes	01.09.2022 - 19.01.2023	10	Sensi Mousumi Paul
Spoken English	12.09.2022 – 27.09.2022	15	Dr. Nilanjan Chakraborty
Personality Development	15.09.2022	58	Internal Faculty Members

29. Career Counseling offered by the institution:

Name of the Scheme	No. of Participants
<ul style="list-style-type: none"> • Career Counseling held with Uluberia Anudip Foundation and ITC on 10.11.2022 • Career Counseling Session held with George Telegraph on "SPOKEN English Training Course" for 3 months starting from 02.01.2023 • Career Counseling Session held with George Telegraph on 27.04.2023. 	87
	53

30. Students Progression

Department graduated from	No. of students enrolling into higher education	Programme graduated from	Name of the Institution Joined	Name of the programme admitted to
N.A	00	B.A General	N.A	N.A

31. Students qualifying in state/national/international level examinations during the year: 00

32. Institutional Mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases:

Grievance Cell formed on 24.12.2021

33. Sports and Cultural Activities: organized at the institution:

Activity	Level	Participants
Annual Sports	Institutional	117

34. Whether the institution has registered Alumni Association? NO

35. Alumni Contribution: NIL

36. Mention two practices of decentralization and participative management:

- It is the mission of the college to be inclusive in its approach. Hence, the college takes care that under the CBCS system, the teachers become mentors for the students. For this, tutorial classes are held in each subject and there, the students get an opportunity to interact with the teachers on a one to one basis.
- There are different sub-committees which have been constituted under the aegis of the Governing Body in order to decentralize the administration. The conveners of the different sub-committees help the Principal to run the various administrative and academic duties of the college. The IQAC Coordinator helps in the dissemination of the informations and running of these committees.
- The college runs admission, fees collection and dissemination of notices to the students through the online portal. This also helps in the decentralization of the college administration.

37. Does the institution have a Management Information System? (MIS)? NO

38. Implementation of e-governance in areas of operations:

E-Governance Area	Details
Planning and Development	College maintains a database of the emails of the students, teachers and staff members. The college disseminates relevant informations through the college website
Administration	The college gives relevant information to the various stakeholders through e mail and electronic messages in mobile phones
Finance and Accounts	The college maintains the accounts details through TALLY. The college uses the HRMS portal of the Govt. of West Bengal to disburse the salary of the teaching and non-teaching staff.
Students Admission and Support	Student admission is done online. The students apply online, the merit list is published online and the admission is done online. The college collects fees from the students online through the portal called Campus Expert
Examination	The college has no scope to take any online examinations as the University takes examinations only through the offline mode. Hence the college internal examinations are also held offline in the traditional pen and paper approach.

39. Teachers provided with financial support to attend conferences/workshops and towards membership fee for professional bodies: NIL

40. Gender Equity: Number of Gender Equity promotion programmes organized by the institution in this academic year): 01

41. Environmental Consciousness and Sustainability/Alternate Energy initiatives taken by the institution:

- A Green Audit is maintained to encourage a maintenance of greenery in the college campus
- The NSS Unit of the college maintains a garden to impart the knowledge of green sustenance among the students
- The NSS Unit of the college runs college campus cleaning exercises
- Waste materials are properly segregated between wet waste and dry waste. The waste bins are placed in different areas of the college to discourage littering

42. Describe at least two institutional best practices:


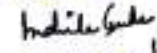


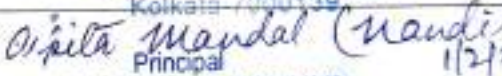

- The college runs Add On Courses from all the 5 departments to augment the capacity building skills of the students
- The college tries to collaborate with local tradesmen and NGO's for the employability of the students

Recommendations

- More books and subscription for journals are required for the library, subjected to the availability of funds
- The college may go for augmentation of infrastructure for the Divyangans students
- The college may conduct more programmes on Gender Equity, Intellectual Property Rights (IPR), AI and Indian Knowledge Systems
- The college may continue with the activity programmes under MoU with various institutions, especially related to faculty exchange

PANCHLA MAHAVIDYALAYA

RAGHUDEVPUR, ULUBERIA, HOWRAH - 7121322

Member of the Audit Team	Signature with Seal
Dr. Soumitra Sarkar Principal Joypur Panchanan Roy College	 Principal & Secretary Joypur Panchanan Roy College P.O. - Joypur-Fakirdas, Amta-II Dist. Howrah-711401
Dr. Indrila Guha Principal Basanti Devi College	 11/2/24 Dr. Indrila Guha Principal Basanti Devi College
Dr. Kaustabh Lahiri Principal Dr. Kanailal Bhattacharyya College	 01/02/2024 Principal Dr. Kanailal Bhattacharyya College Ramrajatala, Howrah-4
Dr. RumpaDas Principal Maheshtala College	 1/2/2024 DR. RUMPA DAS Principal Maheshtala College Kolkata-700013
Dr. Arpita Mandal (Nandi) Principal Panchla Mahavidyalaya	 1/2/2024 Principal PANCHLA MAHAVIDYALAYA Raghudevapur, Rajapur, Howrah
Dr. Nilanjan Chakraborty IQAC Coordinator Panchla Mahavidyalaya	 01/02/2024

IQAC CO-ORDINATOR
Internal Quality Assessment Cell
PANCHLA MAHAVIDYALAYA
Raghudevapur, Howrah.